# Benefits At A Glance Hawaii Part-time Office Employees





### **Benefits Overview**

BAYADA offers a comprehensive benefits plan designed to meet the needs of our employees:

- Vacation, sick time, and holidays
- Medical and dental insurance
- Vision plan
- 401(k) retirement plan
- Tuition reimbursement
- · Hawaii state disability, short-term and long-term disability
- Life insurance
- Flexible spending account
- Voluntary insurance and disability

### **Benefits Eligibility**

### Paid Time Off (PTO)

You will earn an average week's vacation after having worked 2,000 hours. The average week is calculated as 2,000 divided by the number of weeks worked to get to 2,000 hours (maximum average week is 40 hours). Vacation hours are capped at 160 hours.

### Medical, dental, and vision plans

Employees are newly eligible the first of the following month after working at BAYADA for 4 consecutive weeks with 20 or more hours each week. If an eligible employee does not enroll during the newly eligible period, the employee must wait for the next open enrollment period or experience a Qualifying Life Event (QLE). An employee must continue to work 80 or more hours each month to maintain eligibility. If an employee does not work more than 80 hours, the employee will lose coverage at the end of the month.

### **Retirement benefits**

Eligibility to participate in the 401(k) starts on your date of hire and you can enroll after receiving your first BAYADA paycheck. You can contribute to the 401(k) on a pre-tax and/or after-tax (Roth) basis up to the IRS annual maximum. You may be eligible for a discretionary employer match after meeting age and service requirements

(excluding catch-up contributions). For more information, visit bayada.com/benefits/find-benefits/retirement-plans.

### **Tuition reimbursement**

You will become eligible upon the completion of 6 months of service.

### Hawaii state disability, short-term and long-term disability

You are covered under the state disability plan. To be eligible, you must have at least 14 weeks of Hawaii employment in which you were paid for 20 hours or more, earned no less than \$400 in the 52 weeks preceding the first day of disability, and are currently em-ployed. After three years of full-time office employment, full-time office employees are eligible for long-term disability.

### Life insurance

You will become eligible after 90 days of service for \$15,000 basic life and can purchase up to an additional \$300,000 of optional life insurance.

## Voluntary accidental life, critical illness, hospital indemnity

You will become eligible the first of the month after 90 days of service.

### **Direct deposit**

You have the option to directly deposit your weekly paycheck. You may choose to split the check into up to three accounts (checking, savings or a combination of each). This service is available to all employees at time of hire (no waiting period).

### Online earnings statement

All employees will have 24 / 7 access to view their earnings statements online by visiting <a href="https://home.bayada.com">home.bayada.com</a>.

### Identity theft protection

BAYADA has partnered with IdentityForce to sponsor identity pro-tection for group-eligible employees. Each year, millions of people have their identity stolen. That's why it's more important than ever to be protected.

### **Public Service Loan Forgiveness partner**

Public Service Loan Forgiveness (PSLF) is a federal program administered by the US Department of Education, which allows full-time employees of qualifying nonprofit employers to have the remaining balance of their Federal Direct student loans forgiven after making 120 (10 years) qualifying monthly payments under a qualifying repayment plan. Nonprofit entities of BAYADA are qualifying employers. For more information, view the Public Service Loan Forgiveness section.



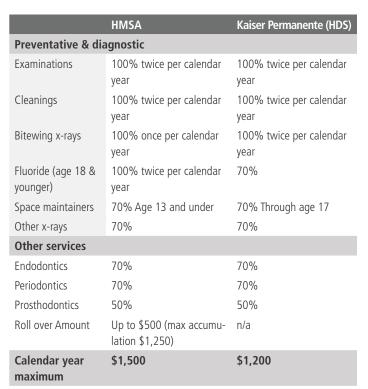


## **HMSA** and Kaiser Medical Coverages

	HMSA PPO Plan		Kaiser Permanente HMO Plan	
	In network	Out of network	In network only	
Annual deductible		Subject to Balance Billing		
Individual deductible	\$350		None	
Family deductible	\$1,050		None	
Coinsurance	80%	80%	N/A	
Individual coinsurance maximum	\$3,000		\$2,500	
Family coinsurance maximum	\$9,000		\$7,500	
Office visit	\$17 copay; deductible applies	\$17copay; deductible applies	¢15	
Specialist office visit			\$15 copay	
Preventative care	100% covered	Covered up to HMSA Allowed Amount	100% covered	
Emergency room	80% after deductible		\$75 copay + 20% coinsurance for ambulance services	
Inpatient hospitalization	80% after deductible	80% after deductible	\$75 copay per visit	
Outpatient surgery	80% after deductible	80% after deductible	\$15 copay	
Prescription generic	\$7 copay	\$7 copay & 20% coinsurance	\$10 retail; \$20 mail order	
Prescription brand non-formulary	\$30	\$30	\$10	
Prescription brand formulary	\$30 + \$45 (other brand name cost share)	\$30 + \$45 (other brand name cost share)	\$45	
Prescription mail order (90- day supply)	\$11 / \$65 / \$200	\$11 / \$65 / \$200	2 times retail for a 90-day supply	



### **HMSA** and Kaiser Dental Plans





## **EyeMed Vision Plan**

Services	Member cost in-network	Out-of-network reimbursement	
Exam Frames	\$10 copay \$150 allowance	Up to \$25 Up to \$75	
	20% off balance over \$150		
Contact lens fit and follow-up:			
Standard	Up to \$40	N/A	
Premium	10% off retail price	N/A	
Frequency			
Exam	Once every 12 months		
Frames	Once every 24 months		
Standard plastic lenses*	Once every 12 months		
Contact lenses*	Once every 12 months		

Please see the Summary Plan Documents for full details on participating providers and covered services. Included with medical plan only, cannot enroll separately.

<sup>\*</sup> Standard plastic lenses or contact lenses covered once every 12 months.

