# Benefits At A Glance Full-Time Office Employees





## **Benefits Overview**

BAYADA offers a comprehensive benefits plan designed to meet the needs of our employees:

#### **Vacation**

After 90 days of service, you will accrue vacation time at the rate of 2.31 hours per week (15 days per year). After 5 years of full-time service, you will accrue 3.08 hours per week (20 days per year). Vacation hours are capped at 160 hours.

#### Sick time

After 90 days of service, you will accrue sick time at the rate of 1.54 hours per week (10 days per year) up to 80 hours.

## **Holidays**

You will be paid for 10 holidays, which includes 4 floating holidays, one of which will be earned on your 1-year anniversary, and then each January thereafter.

## Health insurance, dental, and vision plans

You will become eligible after 90 days of service.

## **Retirement benefits**

Eligibility to participate in the 401(k) starts on your date of hire and you can enroll after receiving your first BAYADA paycheck. You can contribute to the 401(k) on a pre-tax and/or after-tax (Roth) basis up to the IRS annual maximum. You may be eligible for a discretionary employer match after meeting age and service requirements (excluding catch-up contributions). For more information, visit bayada.com/benefits/find-benefits/retirement-plans.

## **Tuition reimbursement**

You will become eligible upon the completion of 6 months of service.

## Short-term and long-term disability

Unless you are covered by a state plan, you will become eligible for short-term disability and long-term disability after a waiting period. For more information, contact <a href="mailto:benefits@bayada.com">benefits@bayada.com</a>.

## Life insurance

You will become eligible after 90 days of service for \$15,000 basic life insurance and can purchase up to an additional \$300,000 of optional life insurance.

## Flexible Spending Account (FSA)

You will become eligible to open a dependent care and / or medical flexible spending account after 90 days of service. You must enroll each year to maintain an FSA.

## Health savings account

If enrolled in the High Deductible Health Plan, you are permitted to open a health savings account after 90 days of service.

# Voluntary accidental life, critical illness, hospital indemnity, and disability insurance plans

You will become eligible after 90 days of service and will receive notification of enrollment process.

## Direct deposit

You have the option to directly deposit your weekly paycheck. You may choose to split the check into up to three accounts (checking, savings or a combination of each). This service is available to all employees at time of hire (no waiting period).

## Online earnings statement

All employees will have 24 / 7 access to view their earnings statements online by visiting <a href="https://home.bayada.com">home.bayada.com</a>.

# Employee Assistance Program (EAP): Aetna Resources for Living

Aetna Resources for Living assists employees in resolving a wide range of topics such as legal and financial; and consultations and referrals for child care, elder care, caregiver support, school and college planning, and convenience services to promote overall wellness.

## Identity theft protection

BAYADA has partnered with IdentityForce to sponsor identity protection for group-eligible employees. Each year, millions of people have their identity stolen. That's why it's more important than ever to be protected.

## Public Service Loan Forgiveness partner

Public Service Loan Forgiveness (PSLF) is a federal program administered by the US Department of Education, which allows full-time employees of qualifying nonprofit employers to have the remaining balance of their Federal Direct student loans forgiven after making 120 (10 years) qualifying monthly payments under a qualifying repayment plan. Nonprofit entities of BAYADA are qualifying employers. For more information, view the Public Service Loan Forgiveness section under bayada.com/benefits/find-benefits/additional-benefits.

### Commuter benefits

Commuter benefits allow pre-tax funds to pay for qualified work-related commuting and parking expenses such as bus, train, ferry or subway fares and parking meters and parking garage fees.



## Aetna Medical and Prescription Coverage\*

	Core APCN+		High Deductible APCN+	
In-network benefits:	Tier 1	Tier 2	Tier 1	Tier 2
	Maximum Savings	Standard Savings	Maximum Savings	Standard Savings
Individual Deductible	\$1,000	\$2,000	\$1,750	\$2,500
Family Deductible	\$2,000	\$4,000	\$3,500	\$5,000
Coinsurance (You Pay)	20%	40%	20%	40%
Individual Coinsurance Maximum	\$3,500	\$6,000	\$4,500	\$7,000
Family Coinsurance Maximum	\$7,000	\$12,000	\$9,000	\$14,000
Lifetime Coinsurance Maximum	Unlimited	Unlimited	Unlimited	Unlimited
Primary Care Physician Office Visit	\$25	\$30	Deductible / 20%	Deductible / 40%
Specialist Office Visit	\$40	\$50	Deductible / 20%	Deductible / 40%
Urgent Care	\$50	\$50	Deductible / 20%	Deductible / 40%
Preventive Care	100%	100%	100%	100%
Emergency Room Visit	\$150 + Tier I	\$150 + Tier I	Tier I Ded/Coins	Tier I Ded/Coins
0 /	Ded/Coins applies	Ded/Coins applies	applies	applies
Prescription Retail Copay (30-day supply)	\$10 / \$35 / \$55 / 30%	\$10 / \$35 / \$55 / 30%	\$10 / \$35 / \$55 / 30%	\$10 / \$35 / \$55 / 30%
Prescription Mail Copay (90-day supply)	\$25 / \$88 / \$138 / 30%	\$25 / \$88 / \$138 / 30%	\$25 / \$88 / \$138 / 30%	\$25 / \$88 / \$138 / 30%

<sup>\*</sup>The plans listed are in-network benefits. To find a provider in-network, use the APCN+ Provider Finder directory. If you use a provider out-of-network, you will not be able to utilize these plan savings.



## Minimum Coverage and Enhanced Minimum Coverage Plans

The Minimum Coverage plan includes 63 preventive tests and an array of other services that meet the Affordable Care Act Individual Mandate requirements. Cost varies according to the plan selected and number of people enrolled per week for coverage.

There is also an Enhanced Minimum Coverage plan. Both the Minimum Coverage and Enhanced Minimum Coverage plans include a telemedicine and the AWP Value Rx discount program. The only difference between the plans is the additional reimbursement toward covered expenses. Both plans are provided by Nationwide Insurance, which will contact new employees after they receive their first paycheck.



## Delta Dental Plan

In-network benefits:	Option A: Dental Core Plan	Option B: Dental Buy-up Plan
Individual deductible Family deductible	\$50 \$150	\$50 \$150
Annual benefit Preventative care Diagnostic x-rays	\$1,500 per person 100% 100%	\$2,000 per person 100% 100%
Fillings* Extractions* Periodontics*	80% 80% 80%	80% 80% 80%
Crowns* Bridgework* Full & Partial Denture*	50% 50% 50%	50% 50% 50%
Orthodontia (dependent children only under age 19)	50% to lifetime max of \$1,000	50% to lifetime max of \$1,500

<sup>\*</sup> Coverage after deductible is met



# EyeMed Vision Plan

Services	Member cost in-network	Out-of-network reimbursement	
Exam Frames	\$10 copay \$150 no out-of- pocket costs for frames at Target or Sears	Up to \$25 Up to \$75	
Contact lens fit and follow-up:			
Standard	Up to \$40	N/A	
Premium	10% off retail price	N/A	
Frequency			
Exam	Once every 12 months		
Frames	Once every 24 months		
Standard plastic lenses	Once every 12 months		
Contact lenses	Once every 12 months		

